

Hamlet HOA in Southbridge

Order Form for Mailbox Insert

******All orders due by January 31, 2007******

As we have discussed on our website over the summer, there were several instances of stolen mail in our neighborhood. Because the mailboxes are owned by the Hamlet Owner's Association (HOA), the Hamlet Board of Directors has investigated many different options available to Hamlet homeowners to help possibly prevent future instances of mail theft from occurring. As a result of our research, we have decided to offer every homeowner the ability to purchase, at each homeowner's own expense, on a lockable insert. This insert is entirely optional to the homeowner and is not a requirement of the HOA. If you choose to purchase an insert, it must be installed by the association directly into the mailboxes.

Again, since all mailboxes are property of Hamlet HOA, the HOA will coordinate installation of these inserts. Your insert will most likely be installed sometime in **February or March** of 2007. Once all orders are received, we will email you and let you know when to expect the installation.

Note - All of the inserts will utilize the same key. It is not practical to have a unique key for each insert due to various issues that could come up. (i.e. selling your home, losing the key) This proposed offer by the board is not meant to be an answer to every possible theft scenario, rather, is meant to be a deterrent to the efforts of possible thieves. For a better understanding of the insert, please visit www.hamlet-southbridge.com for more information.

Amount per insert: \$55 (this includes the insert part and installation)

Please include a check for the full amount, payable to *Hamlet HOA*, by January 31, 2007. **Only inserts that have been fully paid for will be ordered and installed. Mail to:**

Hamlet HOA
P.O. Box 154
Savage, MN 55378

Mailbox Insert Order Information:

Name: _____
Address: _____
Phone: _____
Email: _____

Please remember to include your \$55 check with the order. We will not order inserts without payment.

Any questions, please contact the Hamlet HOA at:
board@hamlet-southbridge.com